



## US NAVAL SEA CADET CORPS

Alexandria Division  
FORT BELVIOR VA 22060-5275

REPLY TO  
ATTENTION OF

054AXV

08 June 2009

MEMORANDUM FOR: Commanding Officer, Alexandria Division, USNSCC

SUBJECT: Alexandria Division Honor Guard Expansion and Improvement

1. **PURPOSE:** To gain approval for requests and recommendations for reorganization and further equipping of the Alexandria Division Honor Guard.
2. **APPLICABILITY:** This policy letter applies to all Cadets (NSCC/NLCC) of Alexandria Division, USNSCC and specifically to the Alexandria Division Honor Guard.
3. **RECOMMENDATIONS:**
  - a. The Honor Guard will be enlarged to a twelve member unit comprised of three, four-Cadet teams.
  - b. Each team will be cross trained in Color Guard and Exhibition Drill.
  - c. The Honor Guard will train to perform as a full, three-team unit comprised of a Forward Guard (Four-Cadet, Exhibition Drill), Color Guard (Four-Cadet, Color Guard), and Rear Guard (Four-Cadet, Exhibition Drill).
  - d. Each four-Cadet team will rotate positions between events or as needed.
  - e. Eligibility for Honor Guard members will be as follows:
    - i. Cadets must be Sea Cadets (13 years-old or older) for purposes of uniformity and physical capabilities for required tasks.
    - ii. Cadets cannot be on any physical or medical profile that prohibits them from performing required tasks or inhibiting the proper execution of required tasks.
    - iii. Cadets must be in and maintain good academic standing.
    - iv. Cadets must pass all Physical Readiness Tests.
    - v. Cadets must have completed Basic (Recruit) Training.
    - vi. Cadets must maintain the highest standards in physical and uniform appearance.
    - vii. Cadets must be recommended for Honor Guard membership by at least two current or former Honor Guard members.
  - f. Upon being accepted as a member of the Honor Guard, Cadets will be eligible to wear the Honor Guard Tab on Service Dress Blue and White

Uniforms and Battle Dress / Combat Utility Uniforms except when participating in Two Week Training events.

- g. Honor Guard members will receive credit for each event participated in outside of unit activities towards the award of the NSCC Color Guard Ribbon. Exhibition Drill will count as the same. Upon award of the NSCC Color Guard Ribbon (10 events) Cadets will be required to retire from the Honor Guard to allow for the entry of a new member, if available. If no new applicant is available, the Cadet may remain a member of the Honor Guard until such time as a new applicant has been accepted and trained.

#### 4. REQUESTS:

- a. Sufficient equipment to outfit a twelve-Cadet Honor Guard with a Basic Honor Guard Issue of the following:
  - i. 1x (pair) White Canvas Leggings
  - ii. 1x (pair) White Cotton Gloves
  - iii. 1x White Canvas Parade (Pistol) Belt
  - iv. 1x Brass Parade Belt Buckle
  - v. 1x Aiguillette (Blue)
  - vi. 1x Aiguillette (White)
  - vii. 1x Ascot (Black)
  - viii. 1x Ascot (White)
- b. Eight (8x) rifles or replica rifles. Preferably Springfield M1903 or similar with the ability to be refurbished and polished and sufficient strength to prevent major damage if dropped. Current style rifles in use by the Honor Guard (2x DrillAmerica® Rifle replica M1 Garand - \$124.95) will be sufficient but will prohibit more advanced exhibition drill maneuvers until a much later timeframe.
- c. Currently the unit has three Unit Commendations: 2006 Memorial Day Parade, 2007 Air Sea Show, 2009 Memorial Day Parade; and will have a fourth for the Community Service Projects in 2009. Would like to order streamers for these awards as soon as possible and plan a unit ceremony for the "official" uncasing of the unit colors and affixing of said awards.
- d. Upon approval or further guidance, a detail by-item list of requested equipment will be provided.

#### 5. OTHER NOTES

- a. Currently those Cadets which have participated in Honor Guard Events and have been previously designated as members of the Honor Guard are as follows:

PO1 Genevieve Bee  
PO2 Joseph Montgomery  
PO2 Alexander May  
PO3 Travis Warner

SA Michael Buentello  
SA Christopher Brown  
SA John Downey  
SA David Goodman  
SA Harry Goodman  
SA Karissa Ochoa

- b. Of these Cadets; PO1 Bee is ineligible due to status as Division Chief; PO2 Montgomery will become ineligible pending completion of his 10<sup>th</sup> and final event and award of the NSCC Color Guard Ribbon. The intent at this point is to have these two Cadets instruct other on their respective duties (PO1 Bee – Bosun’s Pipe/Side boy, PO2 Montgomery – Color Guard Commander/Color Bearer) before being “retired”.
  - c. Recommend following PO1 Bee and PO2 Montgomery’s “retirement” the organizational structure will be modified so that the S-3 will dual hat as Officer In Charge of the Honor Guard, with each individual four-Cadet team having a Cadet Leader, with no over-all Honor Guard Cadet leader. This will avoid the possibility of a Cadet having “too much” responsibility and over-lapping authorities between Honor Guard and regular unit organization.
6. POC is the Operations Officer, WO Vinson R. Nash, NSCC at [vinson.r.nash@alexandriadivision.org](mailto:vinson.r.nash@alexandriadivision.org)

//Original Signed//  
VINSON R. NASH  
WO, NSCC  
S-3, 054AXV